

**Rules and Regulations of the Contest
for the Professor Robert Mroziejcz Prize
for the Best Master's Thesis
in the Area of
International Relations, Diplomacy, International Security and Digital Security 2017/2018**

§ 1

1. The Contest for the professor Robert Mroziejcz prize, hereinafter referred to as the "Contest", is organized by Collegium Civitas – a non-state university with its registered office in Warsaw, Pl. Defilad 1, entered into the Register of Non-State Universities and Associations Non-State Universities under the number 129.
2. The contest is meant to honour the memory of professor Robert Mroziejcz through promoting the best theses in the area of international relations, diplomacy, international security and digital security.

§ 2

1. The Contest will be open.
2. Contest applications may be submitted by individuals who have been awarded a master's degree based on a thesis in the area of international relations, diplomacy, international security or digital security.
3. Master's theses which may be submitted for the Contest are only those defended in the period from 01.01.2017 until 31.08.2018.
4. The deadline for submitting master's theses is the end of August of the year in which the Contest is announced. The date of posting (the postmark on the envelope being taken as proof) will be decisive for a submission to be accepted for the Contest.
5. Theses may be submitted to the Competition by:
 - a) their authors,
 - b) their promoters in agreement with and upon the consent of the authors,
 - c) the authorities of higher education institutions, academic institutions or individual departments of higher education institutions.
6. The submission should include:
 - a) a filled out and signed form enclosed as Attachment no. 1 to the present Rules and Regulations,
 - b) copy of a document confirming the award of master's degree or a certificate on the award of professional title,
 - c) a summary of the master's thesis - 2 pages,
 - d) a copy of the thesis review,
 - e) statement of the author of the MA thesis on granting his or her consent for the processing of personal data indicated in Attachment no. 1 to the Rules and Regulations of the Contest for the purposes related to entering and participating in the Contest,
 - f) in the case of persons referred to in paragraph 5, subparagraphs (b) and (c) - the consent of the author to take part in the Contest.
7. A printed and digital (CD) copy of the thesis, together with the attachments outlined in paragraph 6, should be sent to the following address:

Collegium Civitas

Biuro Rektora, pok. 1224, XII p.

PKiN, pl. Defilad 1

00-901 Warszawa

with the following note: "*Professor Robert Mroziewicz Contest*".

Submitted copies will not be returned.

8. The results of the Contest will be published on the day of inauguration of the academic year.

§ 3

1. The Rector appoints the Contest Jury, consisting of at least 3 individuals.
2. The Jury will include: Elżbieta Mroziewicz – wife of the late professor Robert Mroziewicz – as well as academics and experienced professionals specialising in the fields of international relations, diplomacy, international security and digital security.
3. The head and the secretary of the Jury will be appointed by the Rector of Collegium Civitas.
4. The head of the Jury appoints the Contest Committee from among the members of the Contest Jury.
5. The Committee is tasked with:
 - a) evaluating the submitted theses from both a formal and subject matter standpoint;
 - b) presenting the results of the evaluation to the Contest Jury.
6. The decision on awarding prizes for the best theses will be made by the Contest Jury by a simple majority vote. In the event of a tie, the head of the Jury will have the casting vote.
7. The Jury may decide to award commendations.
8. The Jury may decide to abstain from awarding the prize if after hearing the opinion of the Contest Committee it comes to a conclusion that the submitted theses fail to meet the expectations of the organiser of the Contest.
9. The Jury may recommend publishing some parts of the theses in scientific journals of Collegium Civitas.
10. Decisions of the Contest Jury will be final.

§ 4

1. Prizes will be awarded for the highest graded master's (MA) thesis.
2. The prizes to be awarded in the Contest for the best master's thesis will be cash prizes in the amount specified in the Contest announcement.
3. The decision to award a cash prize and the decision on the method of its distribution will be made by the Contest Jury in each edition of the Contest. The amount of the cash prize to be awarded will be specified in the Competition announcement.

§ 5

1. The Contest winners are responsible for paying all taxes and any other fees, if applicable, associated with receiving the prize and should provide Collegium Civitas with all necessary data in order for the University to fulfil the said tax obligation before the prize is handed over.
2. The Contest participants shall bear all the costs related to submission of their MA theses to the Contest.

§ 6

1. Any points of dispute pertaining to the above Rules and Regulations and the Contest will be resolved by the Rector of Collegium Civitas.
2. The Rector's decision may be challenged in court.